

**Commission on Services to the Aging (CSA) Meeting  
Michigan Department of Health and Human Services (MDHHS)  
Behavioral and Physical Health and Aging Services (BPHASA)  
Bureau of Aging, Community Living, and Supports**

**Hilton Garden Inn 633 N. Canal Rd.  
Lansing, MI 48917  
Friday, August 26, 2022**

**MINUTES**

**CALL TO ORDER**

The meeting of the Commission on Services to the Aging was called to order at 9:04 a.m. by Commission Chair Bob Schlueter.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Bob Schlueter, Mark Bomberg, William Bupp, Nancy Duncan, Walid Gammouh, Joy Murphy, Michael Pohnl, Dennis Smith, Shirley Tuggle, and Kristie Zamora

**COMMISSIONERS EXCUSED**

Jimmy Bruce, Jennifer Lepard, Guillermo Lopez, Dr. Cassie Lopez-Jeng, and Tene Milton-Ramsey

**STAFF PRESENT**

Cindy Albrecht, Lacey Charboneau, Kelly Cooper, Julie Cortright, Ashley Ellsworth, Annette Gamez, Amy Hall, Alex Hudak, Sophia Hines, Jen Hunt, Tammy Lemmer, Kristina Leonardi, Cindy Masterson, Laura McMurtry, and Scott Wamsley

**APPROVAL OF AGENDA**

Commission Chair Schlueter requested a motion to approve the CSA agenda.

A motion was made by Commissioner Tuggle and Commissioner Duncan seconded the motion. The agenda was approved by voice vote with noted amendments.

**APPROVAL OF CSA MEETING MINUTES**

Commission Chair Schlueter requested a motion to approve the July 15, 2022, CSA meeting minutes.

A motion was made by Commissioner Duncan and Commissioner Bomberg seconded the motion. The minutes were approved by voice vote.

### **COMMISSION CHAIR WELCOME**

Chair Schlueter welcomed all to the meeting with a special welcome to all Area Agency on Aging staff in attendance to present their multi-year and annual implementation plans and answer any questions the commission may have.

He also noted that on August 18, 2022, Governor Whitmer made new appointments to the commission: Jimmy Bruce, Jennifer Lepard, and Dr. Cassie Lopez-Jeng. As the appointments were announced later than usual, the new commissioners were unable to adequately prepare for attendance at this meeting, but we look forward to meeting them at the September meeting.

### **PUBLIC COMMENTS RELATED TO ACLS BUREAU PROGRAMS, SERVICES, POLICIES, OR ISSUES IMPACTING OLDER AND VULNERABLE ADULTS**

None.

### **CSA ADVOCACY COMMITTEE UPDATE**

Commissioner Duncan, Advocacy Committee Chair, provided an update on the work of the committee:

- Advocacy Committee members - Commissioners Bomberg, Lopez, Murphy, and Tuggle. Chair Schlueter; Adam Burck, SAC member liaison; and Jen Hunt, ACLS Bureau liaison, are also in attendance at most meetings.
- Committee is tasked with identifying and researching issues impacting older adults in Michigan that might benefit from further advocacy from the CSA. They discuss issues as a committee and make recommendations to the CSA. The committee can only advocate for and take action on issues with full commission approval at an open meeting. Once the full commission approves a position on a particular issue, the committee then develops and executes an advocacy strategy.
- Upcoming committee work and recommendations the committee will present to the CSA:
  - Rebalancing funding for home- and community-based services
  - CSA and senior services network information sheet to distribute to new legislators in January
  - Budget recommendations for Governor Whitmer to consider when developing Fiscal Year 2024 budget
- Following legislation on pertinent issues for older adults including guardianship bills
- Continuing to strengthen relationships with other advocacy groups in Michigan

### **STATE ADVISORY COUNCIL ON AGING (SAC) UPDATE**

Commissioner Pohnl, SAC Chair, provided an update on the SAC:

- Last meeting was August 25, 2022
- SAC workgroups are continuing work on the 2022-23 annual report on living transitions. Research is nearing completion and the work will then change to compiling the research into a comprehensive document intended to be a resource guide.

- With the transition in SAC chair and support, they are looking at the charge for the SAC and how it relates to the CSA and the department. They will form a sub-committee to research the SAC and CSA by-laws and whether there is opportunity to further align priorities and advocacy. The sub-committee will meet and intend to have a proposal to present to the full SAC to ask for support and approval. Upon SAC approval, the proposal will be presented to the CSA for support and approval as well.
- SAC members would like to take a more active role in supporting the advocacy efforts of the CSA and other issues impacting older adults in Michigan.

## **BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS DIRECTOR REPORT**

ACLS Bureau Director, Scott Wamsley, shared the following with the group:

- The presentation of the MYPs/AIPs at the August and September meetings is a busy time for all. The hard work involved with establishing the plans for presentation to the CSA, the CSA review of the lengthy plans, and the work that follows with implementation of the plans to provide quality support to Michigan seniors is appreciated. The unique nature of the plans is that they represent the individual service needs in each region, which vary based on a number of factors, including local needs assessments.
- Work continues on implementation of the Electronic Visit Verification (EVV) Federal requirement under the 21<sup>st</sup> Century Cures Act.
- Work continues on the Public Health Emergency (PHE) unwind, where flexibilities that have been utilized during the pandemic under Federal declaration of the PHE will no longer be in effect. The department did not receive the required 60-day notice from CMS that the PHE would be ending in October, so they are working under the assumption that there will be an extension of the PHE into January 2023.
- The department has been working on expanding and enhancing the American Rescue Plan Act (ARPA) funding plan. This involves ARPA funds under the Older Americans Act. The bureau has been reviewing and approving proposals from the aging network for equipment, modifications, vehicles, etc. This also involves ARPA CMS funds. The department has been planning how best expend these funds and include strengthening the Direct Care Workforce through training and infrastructure and enhancing access to services.
- Fiscal Year 2023 budget is in place. The department was encouraged by the inclusion of funding for a dementia care unit, PACE program, and premium pay additional wages for direct care workers.
- As a follow-up from July 2022 CSA meeting public hearing testimony on guardianship issues, the appropriate department staff have been notified of the concerns expressed by those presenting to the CSA.
- Introduced new ACLS bureau staff members:
  - Alex Hudak, Financial Analyst in the Financial Quality & Grant Support Section
  - Julie Cortright, Field Representative in the Technical Assistance & Quality Improvement Section

- Tammy Lemmer, State Assistant Administrator for Mr. Wamsley focusing currently on several strategic projects.

Further discussion ensued with a question-and-answer session.

### **FINANCIAL UPDATES**

Cindy Masterson, Director of the Operations & Aging Network Support Division, provided information related to ACLS Bureau financial updates for 3<sup>rd</sup> Quarter Grant and Services Expenditures.

Further discussion ensued with a question-and-answer session.

### **BUSINESS ITEMS**

**a. General Information and Conditions of Approval for FY 2023-25 Multi-year Plans (MYPs) and FY23 Annual Implementation Plans (AIPs)**

Jen Hunt, Manager, Technical Assistance & Quality Improvement (TAQI) Section, provided general information and an overview of the conditions for approval of the FY 2023-25 MYPs/AIPs. She presented the requirements pertaining to all plans (memo attached to minutes).

**b. Request for Approval of FY 2023 Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) grant funds**

Jen Hunt, Manager, TAQI Section, provided an overview stating the request is for approval to grant funding for the Fiscal Year (FY) 2023 PREVNT grant administered by the ACLS Bureau in the amount of \$500,000 for the period of October 1, 2022, through September 30, 2023.

The purpose of the grant is to decrease the likelihood of abuse, neglect, and exploitation of elder or vulnerable adults by implementing evidence-based and evidence-informed tools and systems, reducing strain on public assistance.

A motion was made by Commissioner Bomberg to approve the request. Commissioner Zamora seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**c. Request for Approval of Grant Year (GY) 2022-2023 Medicare Improvements for Patients and Providers Act (MIPPA) Area Agency on Aging (AAA) and State Health Insurance (SHIP) grants**

Sophia Hines, Manager, Health Promotion & Active Aging (HPAA) Section, provided an overview stating the request is for approval to grant funding for the MIPPA AAA and MIPPA SHIP grants from the Administration for Community Living awarded to the ACLS Bureau in the expected amounts of \$458,873 and \$558,785, respectively, for the agreement period of September 1, 2022 - August 31, 2023.

The purpose of the MIPPA AAA and MIPPA SHIP grants is to award funding to the Michigan Medicare/Medicaid Assistance Program (MMAAP, Inc.) for conducting

outreach, education, and enrollment efforts into the Medicare Low-Income Subsidy (LIS) and Medicare Savings Program (MSP), respectively.

A motion was made by Commissioner Bomberg to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**d. Request for Approval of Grant Year (GY) 2022-2023 Medicare Improvement for Patient and Providers Act (MIPPA) Aging and Disability Resource Collaboration (ADRC)**

Sophia Hines, Manager, HPAA Section, provided an overview stating the request is for approval to award funding for the MIPPA ADRC grant, anticipated to be awarded to the Behavioral and Physical Health and Aging Services Administration in the expected amount of \$160,169 for the agreement period September 1, 2022, through August 31, 2023.

The purpose of the MIPPA ADRC grant is to award funding to agencies for conducting outreach, education, and enrollment assistance efforts for Medicare Part D, Low-Income Subsidy, and Medicare Savings Programs.

A motion was made by Commissioner Smith to approve the request. Commissioner Gammouh seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**d1. Request for Approval of Adjustment of FY21 COVID-19 Immunization Support Grant**

Cindy Albrecht, Field Representative, TAQI Section, provided an overview stating the request is for approval to amend agreements awarded under a COVID-19 Immunization Support Grant to the ACLS Bureau in the amount of \$2,932,800 for the period of March 1, 2021, through September 30, 2023.

The purpose of the COVID-19 Immunization Support Grant is to provide funding to Area Agencies on Aging (AAAs) for support activities for Michigan's COVID-19 vaccination efforts. The MDHHS Public Health Administration received a federal grant supporting COVID-19 immunizations and the AAAs have been asked to assist their local health departments and other organizations with the coordination of COVID-19 vaccination efforts.

A motion was made by Commissioner Tuggle to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**e. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for U.P. Area Agency on Aging (U.P. AAA)**

Cindy Albrecht, Field Representative, TAQI Section, provided an overview and

stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the U.P. AAA that was conducted on June 21, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Gammouh to approve the request. Commissioner Smith seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**f. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Valley Area Agency on Aging (AAA), Region 5**

Laura McMurtry, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of Valley AAA conducted on June 28, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Zamora to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**g. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Region VII Area Agency on Aging (AAA)**

Annette Gamez, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of Region VII AAA conducted on July 12, 2022. There are no special conditions requiring approval. Supplemental documents requiring approval are Cash-in-Lieu of Commodity Agreement and Request to Transfer Funds.

A motion was made by Commissioner Bupp to approve the request. Commissioner Gammouh seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**h. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Northeast Michigan Community Service Agency, Inc. (NEMCSA), Region 9**

Lacey Charboneau, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation

Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of NEMCSA conducted on June 2, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Bomberg to approve the request. Commissioner Zamora seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**i. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Area Agency on Aging (AAA) Region IIIA**

Lacey Charboneau, Field Representative, TAQI Section provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of AAA Region IIIA conducted on July 8, 2022. There are no special conditions requiring approval. There is one supplemental document requiring approval: the Cash-In-Lieu-Of-Commodity Agreement.

A motion was made by Commissioner Smith to approve the request. Commissioner Duncan seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**j. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Area Agency on Aging (AAA) Region 1-B**

Cindy Albrecht, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of AAA 1-B conducted on June 22, 2022. There are no special conditions requiring approval. There is one supplemental document requiring approval: the Cash-In-Lieu-Of-Commodity Agreement.

A motion was made by Commissioner Gammouh to approve the request. Commissioner Zamora seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**k. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Area Agency on Aging of Western Michigan (AAAWM)**

Ashley Ellsworth, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from

the most recent assessment of AAAWM conducted on July 22, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Bupp to approve the request. Commissioner Smith seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

**I. Request for Approval of 2023 CSA Meeting and Public Hearing Schedule**

Commissioner Joy Murphy initiated discussion related to the proposed 2023 CSA meeting schedule. Discussion ensued and it was determined that this item would be tabled for approval at the September 2022 CSA meeting.

**ANNOUNCEMENTS**

The next Commission on Services to the Aging meeting is scheduled for 9:00 a.m. on Friday, September 16, 2022, at Hilton Garden Inn, 633 N. Canal Rd., Lansing, MI 48917.

**Please note, these meeting are open to the public and anyone wishing to attend may do so. Those needing technical assistance should contact Kelly Cooper at [cooperk6@michigan.gov](mailto:cooperk6@michigan.gov) at least five business days prior to the meeting date.**

**ADJOURN**

Commission Chair Schlueter adjourned the meeting at 1:49 p.m.